

Meeting Minutes

February 10, 2011, 2:00 p.m., PDC 104

Members Present

Kellie Barnett, Yendis Battle, Martha Camacho-Kelly, Deb Daniels, James Dulgeroff, Jim Hansen, Gloria Harrison, Matthew Isaac, Glen Kuck, Cheryl Marshall, Charlie Ng, Penny Ongoco, Karen Peterson, Scott Rippy, Cory Schwartz, Mike Strong, Steve Sutorus, Margaret Sweeney

Welcome & Introductions

Charlie opened the meeting and self-introductions were made.

Approval of Minutes

The minutes of both the January 13, 2011 and January 20, 2011 meetings were approved by consensus.

February 17, 2011 Board Item – Revised Calendar

Charlie presented the revised budget calendar which reflected the new board meeting dates adopted by the trustees at their February 4, 2011 meeting. This revision will be on the February 17 board meeting agenda.

2011/12 Budget Study Presentation

Charlie reviewed the presentation made to the Board at its February 4, 2011 retreat, from which the budget directives were drawn.

February 17, 2011 Board Item – Budget Directives

Charlie reviewed the directives with the committee.

Future Meeting Dates

After a brief discussion, the committee decided to continue to convene on board meeting days whenever possible. At the next meeting Charlie will present a calendar that addresses this decision and takes into consideration any exceptions due to budget calendar obligations.

Update on State Budget

There is no new information as yet. However, by the next meeting we should know whether or not scenario one is still feasible.

Recommendations on Budget Assumptions

Charlie reviewed 2011-12 Budget Assumptions and opened the floor for discussion. Receiving no comments, the committee accepted the assumptions as presented.

Review District Budget Revenue & Expenditure Summary

This report was reviewed with committee members and it was noted that the District's General Fund expenditures are tracking below the budget.

Budget Policies & Procedures, Resource Allocation Model

There is a subcommittee (Charlie, Scott, Karen and Robert Alexander) that is reviewing Board Policies and Administrative Procedures 6200 Budget Preparation, and 6250 Budget Management. That subcommittee has laid out a plan to have policies reviewed and, if necessary, revised in time for submission to the first meeting of the District Assembly in the fall. Recommendations will be presented to the Budget Committee at the April meeting.

Budget Awareness & Training

There was no update as this item has taken a backseat to other budget issues.

Brainstorming Solutions for Budget Shortfalls

Glen mentioned that occasional grant opportunities arise which require the hiring of existing grant staff. Due to the District's hiring policies, it has been unable to partake of these opportunities. Glen will be working with Jack Miyamoto to develop possible solutions.

- Fee-based community service, i.e. sports camp*
- Contract education
- Application fee
- Sale of real property
- Swap meet, street fair, weddings (civic center policy) managed by Foundation*
- Sponsorships, i.e. advertisements on pool starting blocks*
- Advertising on our website
- Creating a dedicated business development position (not just on a reassign basis)
- Contract services (external), i.e. printing, data services
- International opportunities
- Partnerships, i.e. Yucaipa
- Elimination of KVCR
- Use bond funds to pay personnel doing bond-related work
- Investments in automation, etc.
- Grants for sustainability
- Recycling

*Be sensitive to laws about using public funds to compete with private industry

Other Business

Gloria mentioned that she wanted to discuss the topic of accreditation and the Budget Committee.

Adjournment

The meeting was adjourned. The next meeting is scheduled for March 17, 2011 at 2:00 p.m. in a location to be determined.

Kelly Goodrich, Recorder